

PARK CITY LIBRARY BOARD MINUTES FOR JANUARY 9, 2009

Present: Bill Jahsman; chair, Kate Reichartinger; vice chair, Chris Cherniak, Shaun Jackson, Veronica Miller, Nann Worel

Excused: Pat Ball, Marlene Ligare

Liaisons: City Council, Roger Harlan

Library Staff: Linda Tillson, Brian Hartmann

Approval of Minutes from November 7, 2008

The Board noted the following corrections to the minutes: in the Director's Report, Christine Youngblood, not Chris Cherniak met with 3M. In New Business, the first sentence mentioning recommending stage II of Reciprocal Borrowing to the City Council, is redundant and should be deleted. Chris motioned to approve the minutes with changes, Bill seconded, and the Board unanimously approved.

Communications and Disclosures

In December Roger sent a letter inviting the Park City Educational Foundation to participate financially in Reciprocal Borrowing for Summit County students. Having not heard from them, we've moved on.

Director's report

Linda returned from Nepal January 2nd, and is making a report regarding the work she did, including her site visits to schools and libraries. She plans to present it to the City Council, the Rotary Club, Library Staff, and to the Board.

The Utah State Library Spanish grant helped pay for Heather's flight to the Guadalajara Book Fair.

Internet slowness has become a customer service issue. An additional T-1 line for public Internet access through Utah Education Network would cost an additional \$300 a month at this point. A \$200 eRate discount may be available in July. The City IT Department noted recently that a \$1600 router is also required. Linda and Christine Youngblood are working with the City on how to fund its cost. The Board discussed possible ways of saving bandwidth, pivoting on first-amendment rights versus limiting patron access to bandwidth, i.e. blocking file sharing or downloading videos.

All City departments have been asked to identify a 5% budget reduction: January-July represents 2.5%. Linda and the Library Management Team have tried to do it in the least impactful way. The Library would identify different areas for reduction, if notified at the beginning of the fiscal year, instead of mid-year. Roger noted that reduction in sales tax revenue in Park City is a real concern, and is a factor in upcoming budget planning. The City has many fixed costs, such as bus service and road salt. The decision to implement the reduction or not is coming mid-January. Linda noted that Phoenix Public Library has implemented a 27% budget cut.

The new copy machine allows the Library to offer color copying and printing. To not compete with local businesses the cost is \$1 per page. The new copier also scans color documents to a thumb drive.

The Staff Book Club's subject for November was their favorite web sites: a Board member requested a list of them.

Linda noted that in deleting 04-05 obsolete library cards, Library Assistant David Smith calculated that residents had \$4354 in unpaid fees, Non-residents \$121, Students \$116, and Park City Employees \$21.

Compared to November and December last year, circulation and patron visits are up. Internet use is down for November and up for December. Sunday patron visits are up 20% over last November and December. Paralleled in every state, library use is up, though library budgets are reduced due the economic downturn. "The Role of Libraries in Economic Hard Times." was the subject on the Diane Rehm show January 7th: <http://wamu.org/programs/dr/09/01/07.php#24509>.

Friends of the Library Update

Trine Nielsen emailed Linda the Friend's report. The Friends decorated the Library for the holidays, and recently took them down. The Friends are looking for authors/speakers for the spring membership event and the fall luncheon. They welcome suggestions.

Committee Reports

The Promotion and Publicity Task Force update: Barbara is organizing the KPCW book reviews, and invited board members to do a review. Mike Andrews will do the March review.

The Reciprocal Borrowing Committee had no update this month.

Nann reported that the Facilities Needs Committee is meeting January 15th at noon. They will go over the full, detailed Library survey results.

The Policy Committee opened a discussion of the Confidentiality Policy update, which was updated to allow patrons to have a designated person pick up hold items for them. The Legal Department reviewed it. Nann moved to approve the Confidentiality Policy update as recommended, Chris seconded, and Board unanimously approved.

New Business

The Board decided to change the hour of the February planning meeting to **9am-12pm**, though it remains on Friday, February 6th.

Linda passed out a copy of the long range plan, that she and the Library Management Team reviewed. Linda suggested some options on updating the plan for 2009-2012: change the format and/or the 9 main goals using a brainstorming session; make a brand new plan; focus on core services; or simply make minor changes. The brainstorming sessions focus on what the Library is in the business of doing, what does it do well, and what can it improve upon.

The Library survey rated books the number one reason patrons came to the Library. The results show of what services the Library provides, how much they are used, added Kate. To provide additional context for planning, Bill would like a summary of the Library survey results.

Chris motioned that the meeting be adjourned, Nan seconded, and the meeting adjourned at approximately 1:40 p.m.