

## **PARK CITY LIBRARY BOARD MINUTES FOR MARCH 6, 2009**

Present: Bill Jahsman; chair, Pat Ball, Marlene Ligare, Veronica Miller  
Excused: Chris Cherniak, Shaun Jackson, Kate Reichartinger, Nann Worel  
Liaison to City Council: Roger Harlan  
Library Staff: Christine Youngblood, Brian Hartmann

### **Approval of Minutes from February 6, 2009**

A quorum of the Board was not present, so Bill deferred approval of the minutes until the April meeting. Roger noted that the correct adjournment of the last meeting was 11:50 am not 11:50 pm.

### **Communications and Disclosures**

Roger said Linda gave an outstanding presentation about her Nepal trip to the City Council. In Nepal libraries, patrons asked librarians for books kept behind a counter, which is a stark contrast to strolling through the Park City Library stacks to choose a book.

In response to Roger presenting an option for the School District to help fund Reciprocal Borrowing for Summit County Students, a School District representative contacted Tom Bakaly for more information. The Board requested the total number of free students cards (217 as of Feb 28<sup>th</sup>).

Pat spoke with Bill from the Park City Chamber Bureau. If forced to guess, lodging revenue may be down 18% for January-March 2009, which represents 40% of the lodging sales for the year.

### **Director's Report**

Christine gave the Director's Report for Linda.

Compared to last February, circulation is down, though it has not been down in a long time. Bill asked what average checkouts were per patron visit, and Chris and Brian estimated 5 or 6. The limit of the number of items that can be checked out is: 5 for visitor cards, 7 for free student cards, and 20 for resident and non-resident cards. Families coming for storytime with several young children, often check out close to 20 items.

### **Old Business**

The Board made adjustments to their Long Range Plan format, which was fleshed out by Library Staff. They also prioritized the three sections: deliverables, services, and resources. They placed yellow stickers on top priorities, and blue stickers on priorities from the Library survey. See document end for pictures.

Veronica, Marlene, and Bill formed the Long Range Plan Task Force, and will meet with Linda soon.

As part of the discussion, the Board discussed its role as advocates: promoting the Library, advocating Library funding, supporting the Library Director, and also being the liaison between the Library and community.

Bill discussed promoting the Library, especially through interlibrary loan. Christine said the Park Record ad about the option to receive Library notices by email has generated a lot of response.

### **New Business**

Christine outlined the Board's recruiting process: Linda advertises with a KPCW PSA, Park Record ad, and Library signs in April, the Board forms a task force to do interviews in May. They make recommendations, and the task force chair writes a summary for the City Council. The Council

reviews the recommendations, has the opportunity to interview candidates, and makes their decision in June. Forming a task force will be on April's agenda. Marlene said she may know someone interested in joining the Board.

Bill said Linda had an update from the Legal Department about the Board Agenda: no more line item reports from standing committees, the Agenda needs to be more specific. Bill noted that it was not a problem this month in that there was not a great deal of activity to report: we are up to date on our policies and bylaws; the Reciprocal Borrowing Committee will activate if and when the budget option is approved; Promotion and Publicity Task Force, since promoting the logo, has done KPCW book reviews.

Without a quorum, Bill unofficially adjourned the meeting at approximately 1:20 p.m.

